

Summons and Agenda



Town Hall
Royal Tunbridge Wells

Tuesday, 27 June 2023

To the Members of the Tunbridge Wells Borough Council

I request your attendance at a meeting of the Tunbridge Wells Borough Council to be held at the Council Chamber, Town Hall, Royal Tunbridge Wells, TN1 1RS, on Wednesday, 5 July 2023, at 6.30 pm, when the following business is proposed to be transacted.

- 1 **Apologies for absence** (Page 4)
To receive any apologies for absence.
- 2 **Minutes of the annual meeting dated 24 May 2023** (Pages 5 - 6)
To approve the minutes of the annual meeting held on 24 May 2023 as a correct record. The only issue relating to the minutes that can be discussed is their accuracy.
- 3 **Minutes of the Extraordinary meeting dated 24 May 2023** (Pages 7 - 9)
To approve the minutes of the Extraordinary meeting held on 24 May 2023 as a correct record. The only issue relating to the minutes that can be discussed is their accuracy.
- 4 **Declarations of Interest** (Page 10)
To receive any declarations of interest by members in items on the agenda. For any advice on declarations of interest; please contact the Monitoring Officer before the meeting.
- 5 **Announcements** (Page 11)
To receive announcements from the Mayor, the Leader of the Council, members of the Cabinet and the Chief Executive.
- 6 **Presentation of Freedom of the Borough Award** (Page 12)
To present the Freedom of the Borough Award which was approved at the meeting of Full Council on 24 May 2023
- 7 **Questions from members of the public**
To receive any questions from members of the public, of which due notice has been given in accordance with Council Procedure Rule 8, to be submitted and answered.
- 8 **Questions from members of the Council**
To receive any questions from members of the Council, of which due notice has been given in accordance with Council Procedure Rule 10, to be submitted and answered.
- 9 **Overview and Scrutiny Committee Annual Report 2022/23** (Pages 13 - 26)
To consider and, if thought fit, to approve the recommendations set out in the associated report.

- 10 **Horsmonden Neighbourhood Plan** (Pages 27 - 38)
To consider and, if thought fit, to approve the recommendations set out in the associated report.
- 11 **Urgent Business** (Page 39)
To consider any other items which the Mayor decides are urgent, for the reasons to be stated, in accordance with Section 100B(4) of the Local Government Act 1972.
- 12 **Common Seal of the Council** (Page 40)
To authorise the Common Seal of the Council to be affixed to any contract, minute, notice or other document arising out of the minutes, or pursuant to any delegation, authority or power conferred by the Council.
- 13 **Date of next meeting** (Page 41)
To note that the date of the next meeting is Wednesday 4 October 2023.

William Benson
Chief Executive

Democratic Services Team

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Town Hall
ROYAL TUNBRIDGE WELLS
Kent TN1 1RS

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Attending meetings

Meetings are held in the town hall and are webcast live online.

Members of the public may attend to watch/listen in person or online live via our website. A recording of the meeting will also be available shortly after the end of the meeting.

All meetings and agenda are open to the public except where confidential information is being discussed. The agenda of the meeting will identify whether any meeting or part of the meeting is not open to the public and explain why.

Seating for the public will be allocated on a first-come-first-serve basis and cannot be guaranteed.

Speaking at Meetings

Members of the public are encouraged to participate and those wishing to comment on an agenda item will need to register with Democratic Services in advance.

Registration opens when the agenda is published and closes at 4pm on the last working day before the meeting.

There may be up to 4 speakers per agenda item and speakers have up to 3 minutes each.

Places are allocated on a first-come-first-served basis except that if there are several speakers from the same group they may be asked to nominate someone to represent their collective view.

Once registered, speakers will need to attend the meeting in person. Comments should be in the form of a statement giving your opinion on the matter. Members of the committee may not answer questions or get into a debate with you.

Registrations may be sent by email to committee@tunbridgewells.gov.uk at any time during the registration period.

Full details are available on our website www.tunbridgewells.gov.uk/meetings or from Democratic Services at committee@tunbridgewells.gov.uk or call 01892 554413.

If you require this information in another format please contact us, call 01892 526121 or email committee@tunbridgewells.gov.uk